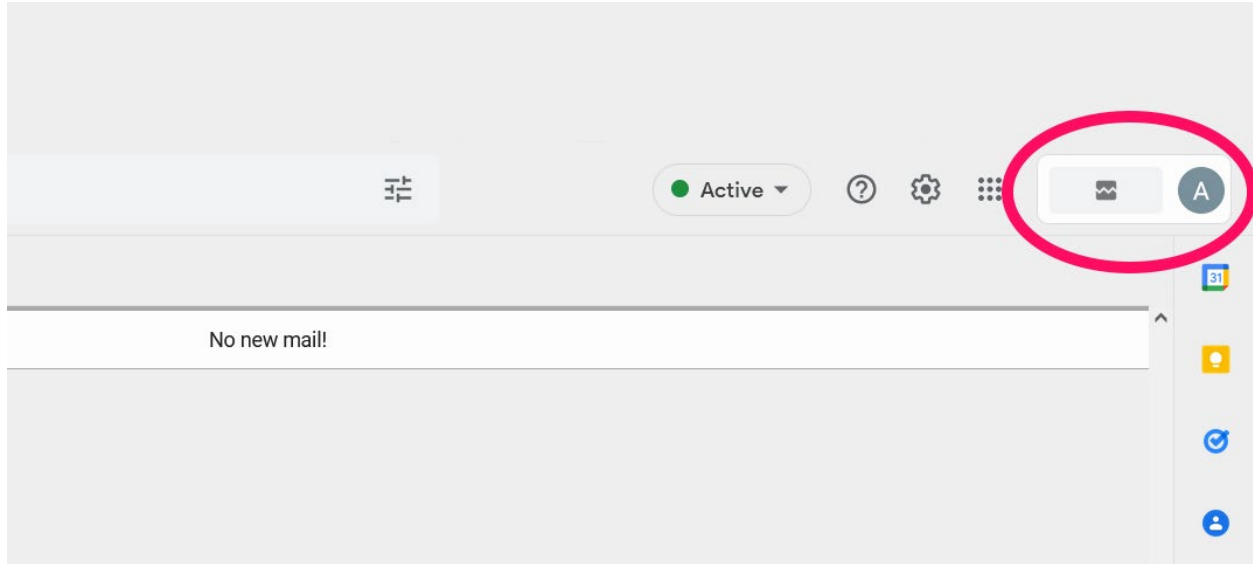


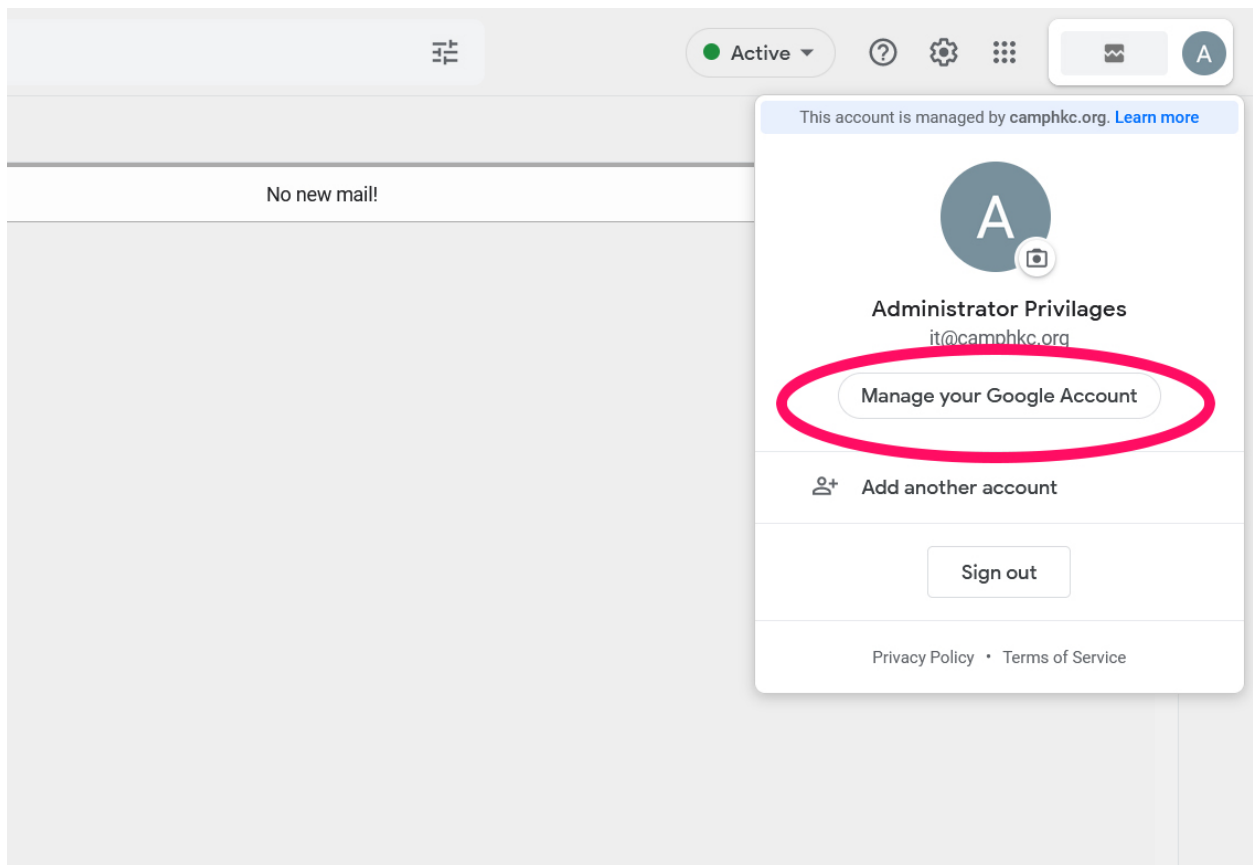
SETTING UP 2-FACTOR AUTHENTICATION

Step 1: Open up Manage Your Google Account

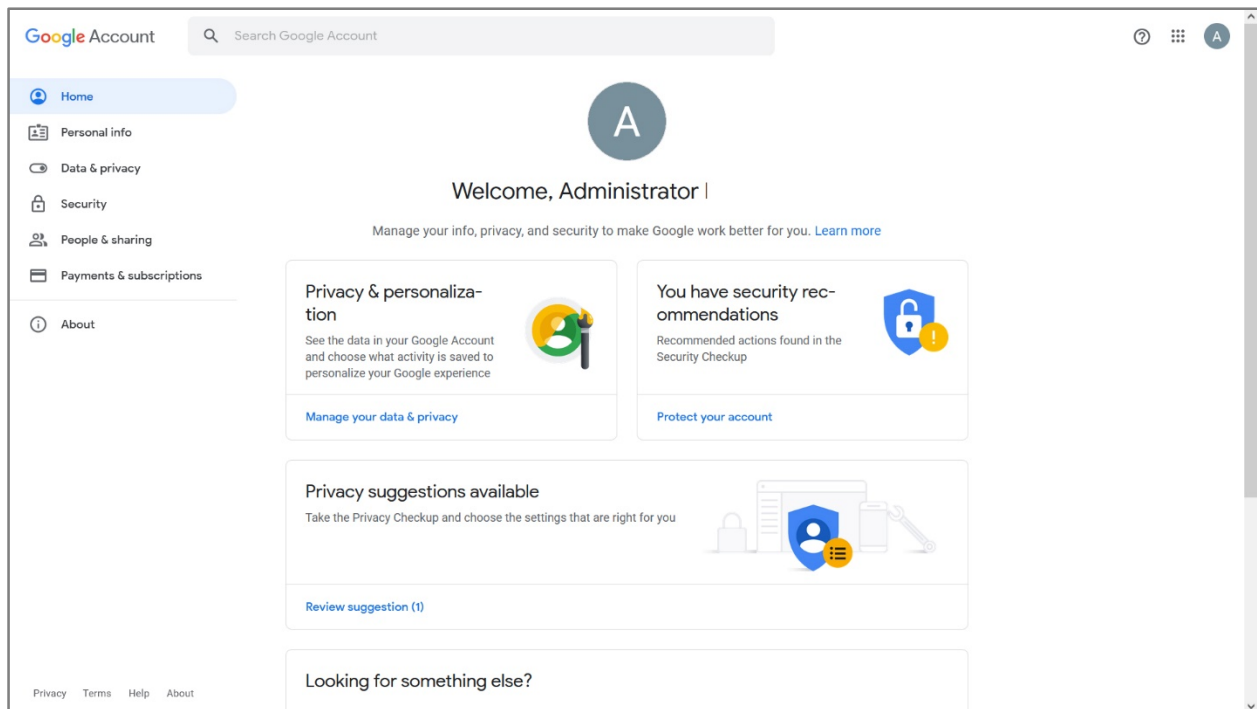
1. Select on your account (i.e. the box that has your initial)



2. Click on Manage your Google Account

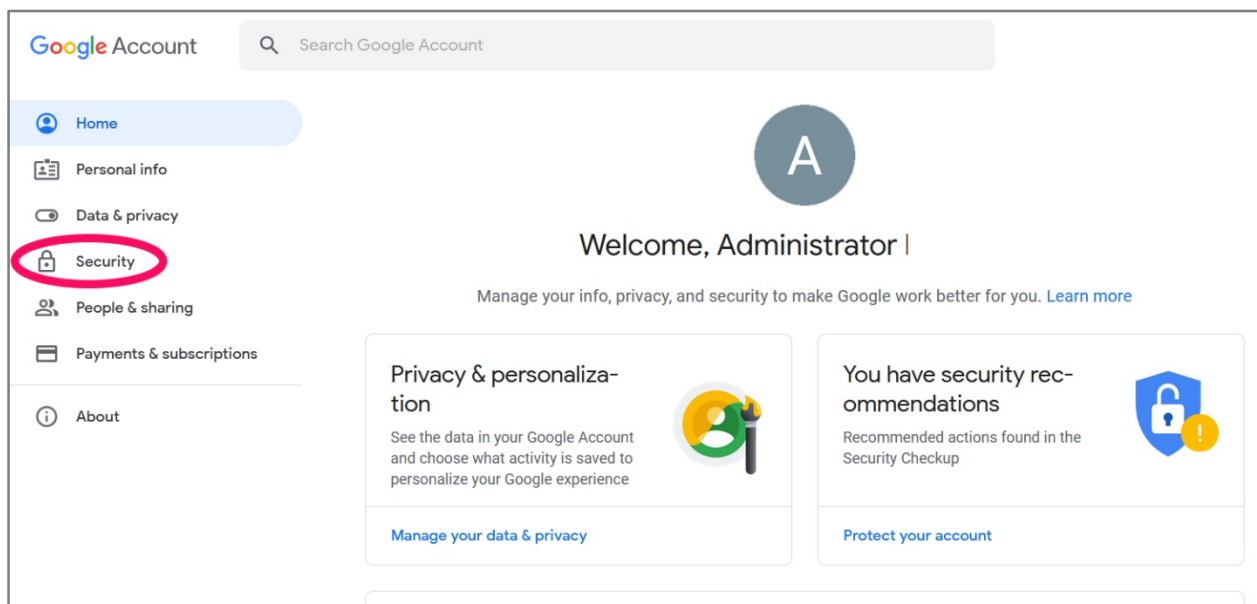


After clicking on Manage your Google Account you'll be taken to the welcome page

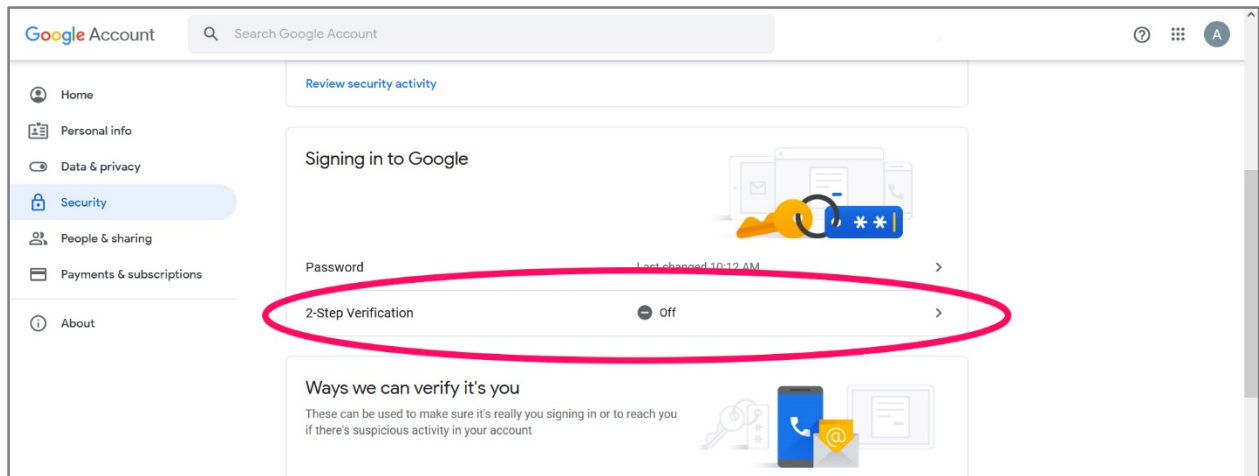


Step 2: Enabling 2-factor Authentication

1. Click on Security




2. Scroll down until you see **Signing in to Google**. Then click on 2-Step Verification




3. Click on Get Started.


← 2-Step Verification




Protect your account with 2-Step Verification

Each time you sign in to your Google Account, you'll need your password and a verification code. [Learn more](#)

 **Add an extra layer of security**
Enter your password and a unique verification code that's sent to your phone.

 **Keep the bad guys out**
Even if someone else gets your password, it won't be enough to sign in to your account.

 **GET STARTED**

4. Type in your password to verify you're you.

Google

Hi HKC

prmedical@camphkc.org

To continue, first verify it's you

Enter your password

Show password

[Forgot password?](#) [Next](#)

Google Help

Turning on 2-step verification: <https://support.google.com/accounts/answer/185839?hl=en>

Step 3: Verifying Your Phone

1. Make sure you see your mobile device listed. It will show up as long as you have set up your camphkc.org email account on your device. (If it's not listed you will need to create an account on your device for your camphkc.org account). Then click **CONTINUE**.

← 2-Step Verification

Use your phone as your second step to sign in

After you enter your password, Google prompts are securely sent to every phone where you're signed in. Just tap the notification to review and sign in.

These devices can get prompts

Motorola Moto Z (2) Force

[Don't see your device?](#)

[Show more options](#)


[CONTINUE](#)

2. Type in your phone # and then click on next.

← 2-Step Verification

Let's set up your phone

What phone number do you want to use?

1. 

Google will only use this number for account security.
Don't use a Google Voice number.
Message and data rates may apply.

How do you want to get codes?

Text message Phone call

[Show more options](#)

Step 1 of 3

2. [NEXT](#)

3. You'll receive a text message with a code. Type in the code and click **NEXT**.

← 2-Step Verification

Confirm that it works

Google just sent a text message with a verification code to (845) 772-1289.

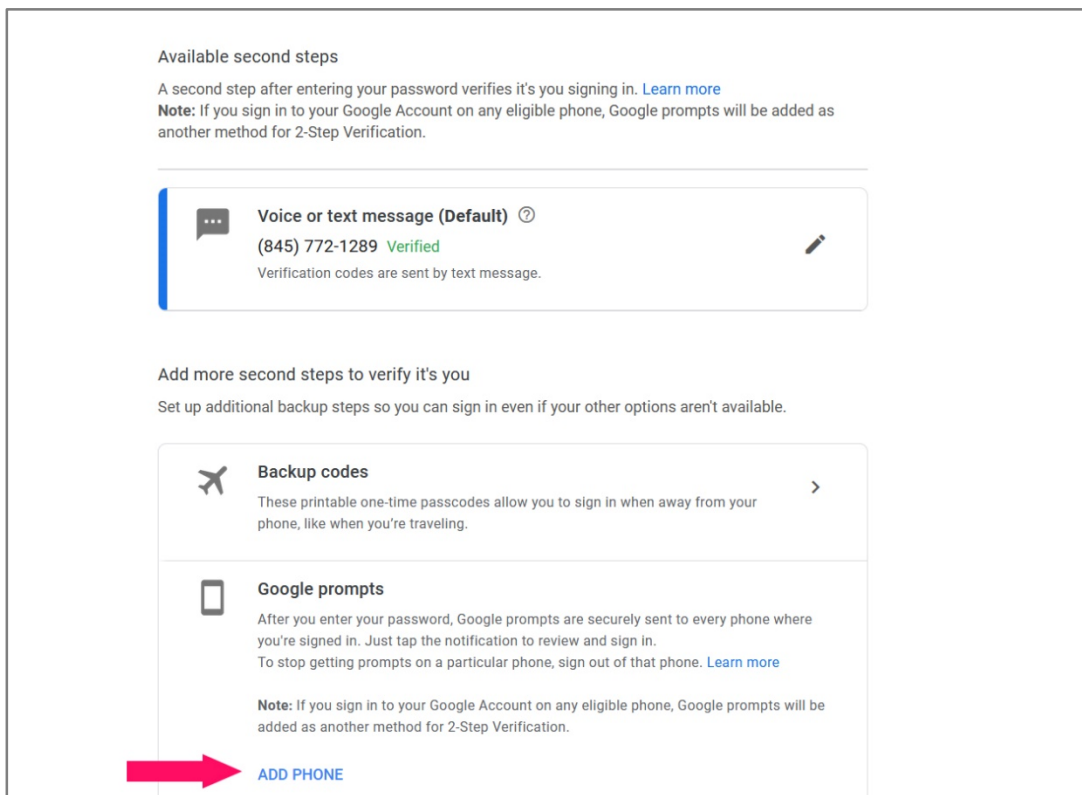
[Enter the code](#)

Didn't get it? [Resend](#)

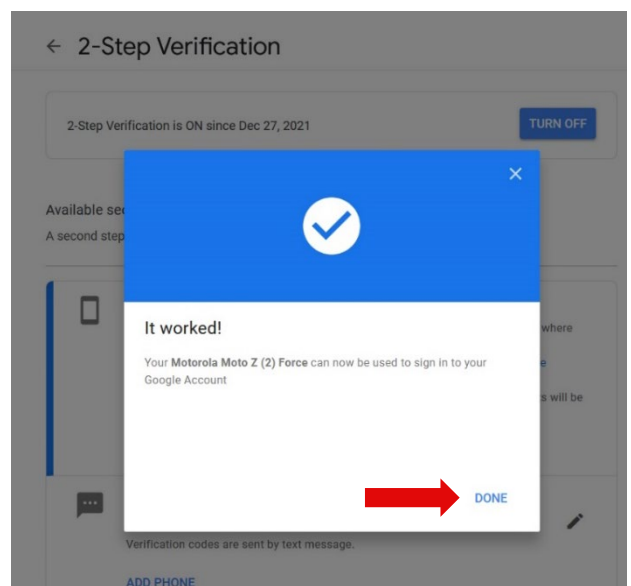
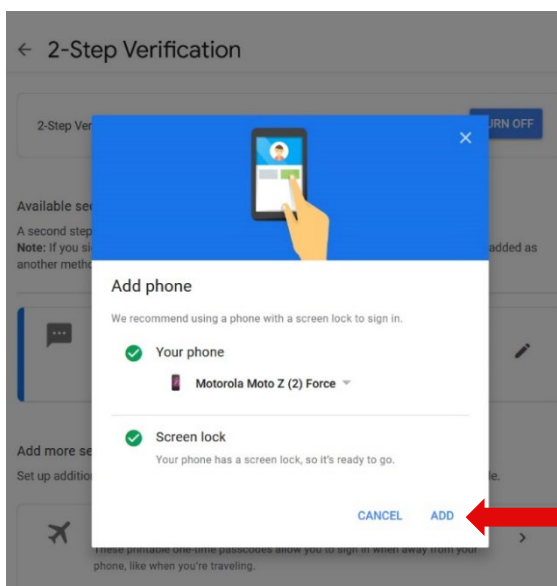
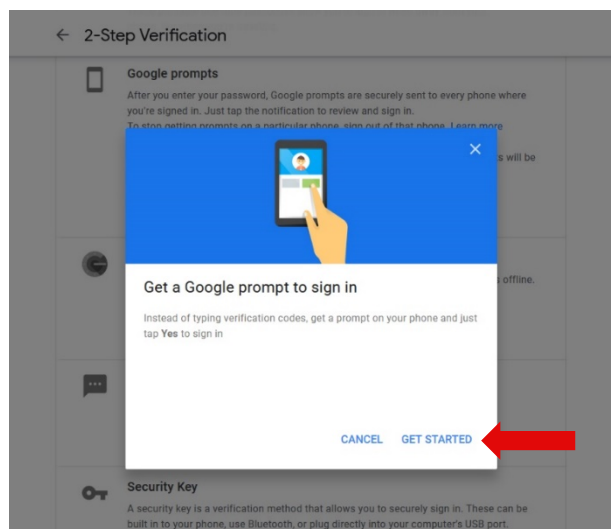
[BACK](#) [NEXT](#)

Step 4: Turning on Google Prompt

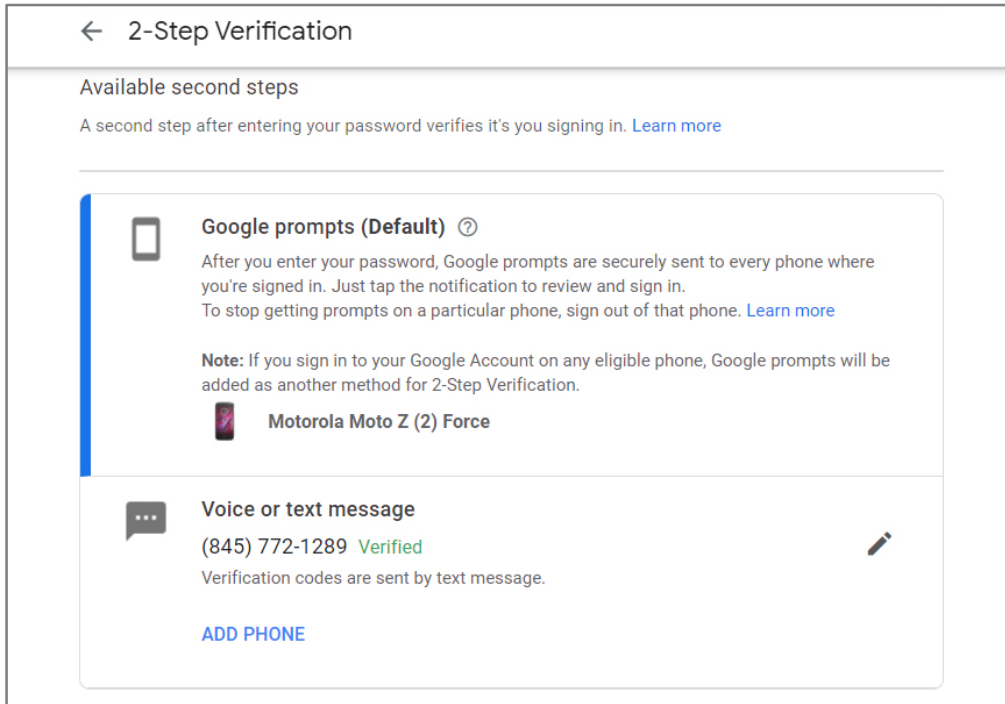
1. Scroll down to where it says [Add more second steps to verify it's you](#). You'll have the option of selecting Backup Code, Google Prompt, Authenticator App, Backup Phone and Security Key.
2. Under Google Prompt, click on **ADD PHONE**.



3. Follow the prompts (as pictured below) to get your phone set up.

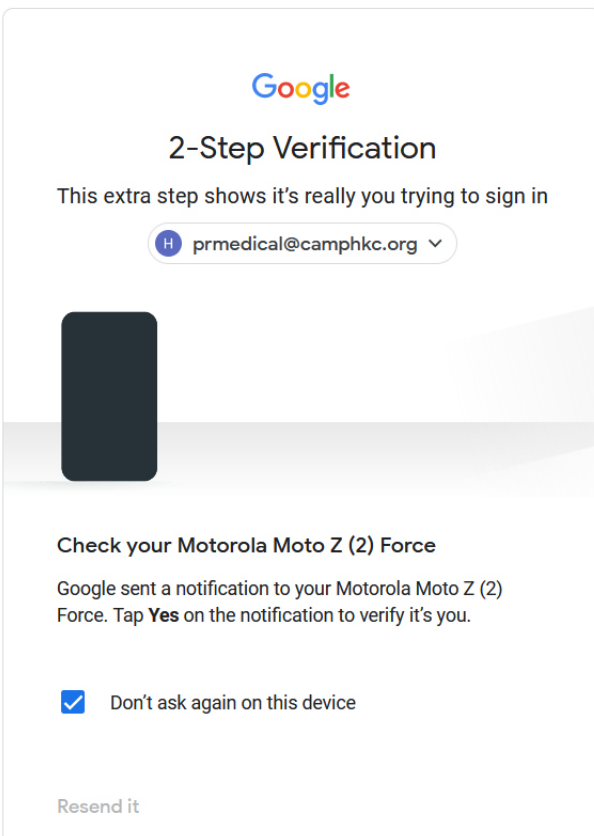


4. Once completed you'll be taken back to the main screen, which should then look as follows under Available second steps.

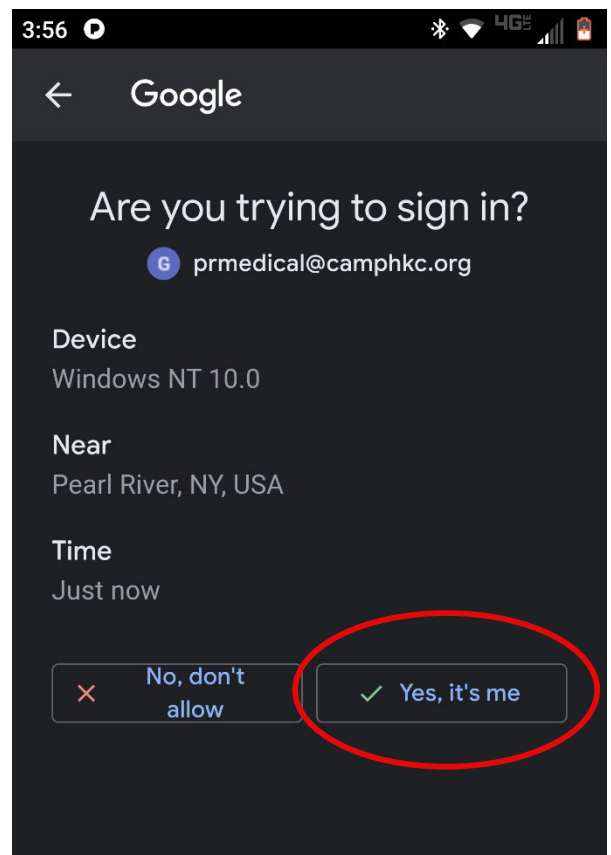


Activating Google Prompt.

When you log in after activating Google Prompt, you'll see a screen like this:



You'll receive a message on your phone that looks like this. Select **Yes, it's me**.



Step 5: Authenticator App

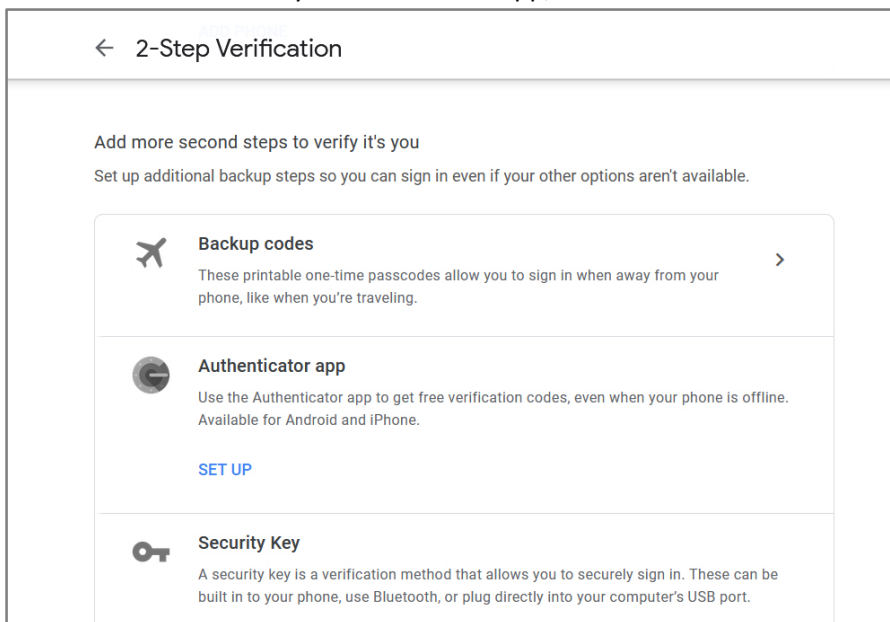
Because verification codes sent by texts or calls can be vulnerable to phone number-based hacks, you may be required to choose another alternative as back-up for authentication. The recommendation is to use the Authenticator App, the benefit of which is that it can be used when you don't have a mobile or internet connection. For this to work, you will need to install the app

1. MOBILE DEVICE: Install Google Authenticator App onto your phone from Google Play or the App Store depending on your device.

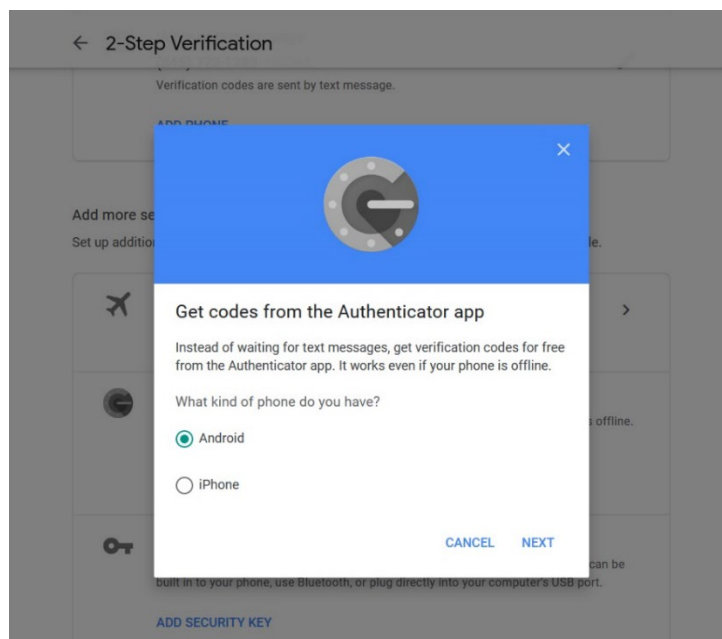
Android: <https://support.google.com/accounts/answer/1066447>

iphone: <https://support.google.com/accounts/answer/1066447?co=GENIE.Platform%3DiOS&oco=0>

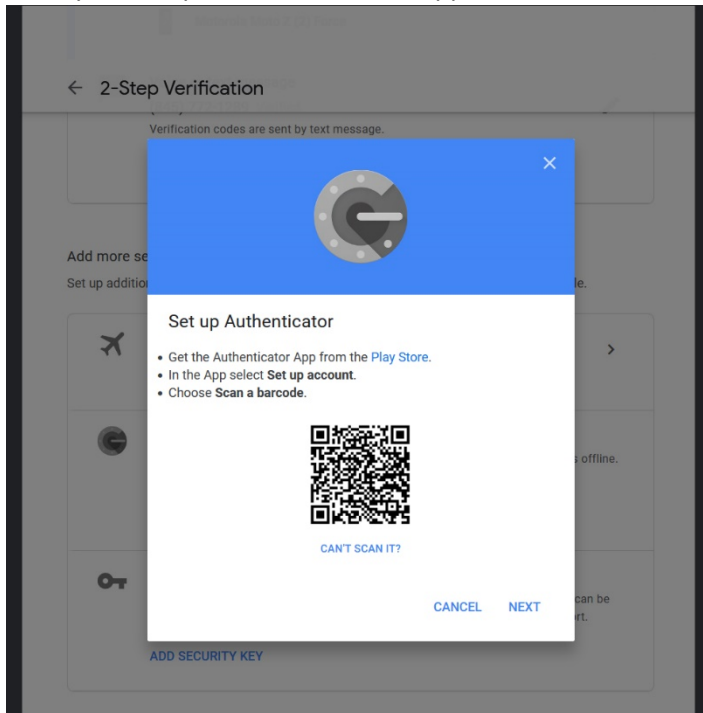
2. COMPUTER: Where it says Authenticator App, select **SET UP**



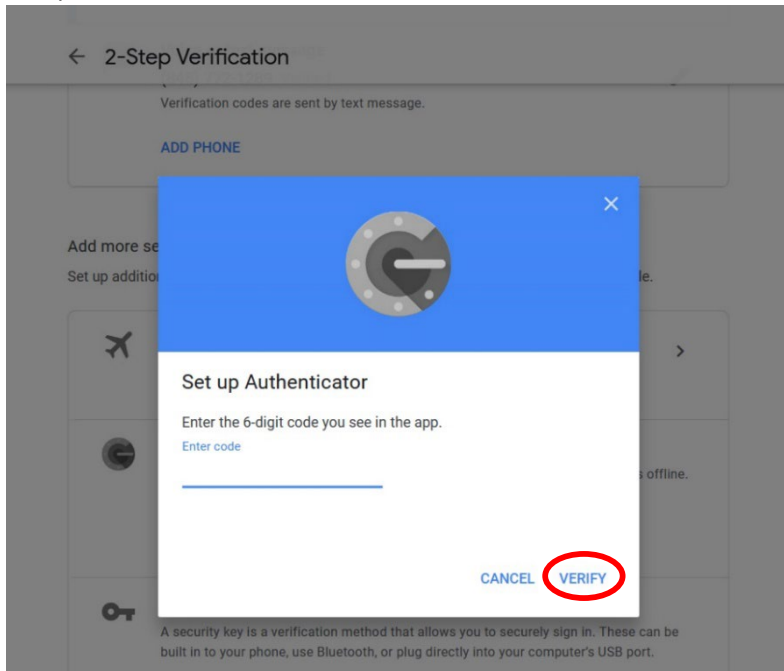
3. Select your phone type, then click NEXT.



4. Once you set up an account in the App, scan the bar code. Then click next.



5. You'll know it's set up when you see a 6-digit code in the App. Enter it when prompted on your computer and click **VERIFY**.



Once this is complete you'll be taken back to the main screen which should look similar to this:

← 2-Step Verification

2-Step Verification is ON since Dec 22, 2021

TURN OFF

Available second steps

A second step after entering your password verifies it's you signing in. [Learn more](#)



Google prompts (Default) ⓘ

After you enter your password, Google prompts are securely sent to every phone where you're signed in. Just tap the notification to review and sign in.

To stop getting prompts on a particular phone, sign out of that phone. [Learn more](#)

Note: If you sign in to your Google Account on any eligible phone, Google prompts will be added as another method for 2-Step Verification.



Motorola Moto Z (2) Force



Authenticator app

Authenticator on Android

Added: Just now



[CHANGE PHONE](#)

Add more second steps to verify it's you

Set up additional backup steps so you can sign in even if your other options aren't available.

Congratulations. You have secured your camphkc.org email account. You are welcome to add more back-up steps. Just be sure to keep Google prompts or the Authenticator App as your default back-up.

P.S. You should consider doing this for your personal email account(s) as well.